HP Visual User Environment 3.0 Quick Start

HEWLETT PACKARD

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Contents

A 15-Minute Introduction to HP VUE

Starting out . . .

. . . Login Manager greets you and asks for your name and password.

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To start an HP VUE session, enter your "login" name and password, then choose OK.

When you log in, Session Manager restores your previous session by restarting the applications you were using when you last logged out. If this is your first session, an online help window is displayed.

Note 👆

HP VUE Lite

HP VUE Lite is a special session that limits some HP VUE features. It's intended for less powerful computers or for users that don't want all of HP VUE.

HP VUE Lite does not include File Manager, File Annotator, Toolboxes, and Session Manager. Also, Style Manager and the Front Panel have fewer controls in an HP VUE Lite session.

To use HP VUE Lite, choose HP VUE Lite Session from the Options menu before you log in.

At the controls . . .

. . . the Front Panel provides quick access to the applications and

accessories you use most often.

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- Style Manager lets you personalize your environment. (See "Setting your own style" on the next page.)

- Help Manager provides access to all the online help on your system. (See "When you need help" on the back page.)

- Multiple workspaces help you organize your windows. Each workspace is like a separate "screen." To switch to another workspace, choose its button in the Front Panel.

- Subpanels provide access to additional controls.

- To display a subpanel, choose the small arrow above the control.

- File Manager helps you manage your work. (See "Managing your work" on the next page.)

- The Tools control displays your Personal Toolbox—a place to keep applications and accessories.

- Additional Toolboxes are available in the Tools subpanel.

- Lock your screen and keyboard to prevent unauthorized access.

- Rename the current workspace to fit your work.

- Open a Terminal Emulator window for command-line interaction with the operating system.

- Use Text Editor for simple text editing tasks.

Setting your own style . . .

. . . Style Manager helps you personalize your environment by choosing

colors, fonts and other preferences.

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- Use these controls to alter appearance.

- Use these controls to alter behavior.

- To learn more about Style Manager, choose Introduction from its Help menu.

Managing your work . . .

. . . use File Manager, Toolboxes, and the Desktop to access and

manipulate your files and applications.

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File Manager displays each file as an icon.

To move a file, drag its icon to the new location. (Hold the Ctrl key down while dragging to make a copy of the file.)

Your Personal Toolbox contains several common applications.

To add a file or application to your Personal Toolbox, drop it on the Tools control in the Front Panel.

Note 👆 The HP VUE Desktop

Any object in a File Manager or Toolbox window (such as a file, directory, or application) can be placed on the Desktop.

■ Drag the object's icon and drop it on the Desktop.

■ Or, select the object's icon, then choose Put On Desktop from the File Menu.

There's a separate Desktop in each workspace that occupies the entire screen (behind all your windows).

When you place an object on the Desktop, the original object is not altered.The Desktop object is simply a "short cut" for accessing the file or directory.

You manipulate Desktop objects using a popup menu. To display a popup menu, point to the Desktop icon, then press the right mouse button.

Online help for the Desktop is included in File Manager's help.

Some sample Desktop icons . . .

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Survival skills . . .

. . . for new users. NO PICTURES AVAILABLE

Getting help is one of the most important basic skills. Whenever you get stuck, press the F1 function key on your keyboard. To learn more about using online help, see "When you need help" on the back page.

Click: Press and release the left button without moving the mouse.

Double-Click: Press and release the left mouse button twice in rapid succession.

Drag: Point to an item, press and hold the middle mouse button, drag the item to the new location, then release the mouse button.

On a two-button mouse, press both buttons simultaneously to emulate the "middle" button. (Some applications, including the HP VUE File Manager, also let you "drag" objects with the left mouse button.)

To move a window: Point to the window's title bar, then drag the window to a new position.

To select and raise a window: Click any part of the window's frame. Selecting a window makes it active for input and raises it to the top of the window stack.

To shrink a window into an icon: Choose the "minimize" button near the upper-right corner of the window frame.

To restore a window from its icon: Double-click the icon.

To close a window: Choose Close from the Window menu. Or, double-click the Window menu button in the upper-left corner of the window frame.

To resize a window: Drag a corner or edge of the window's frame. Stretch or shrink the window to a new size, then release the mouse button.

Many basic skills can also be performed without a mouse. Refer to the online help for Workspace Manager (the program that controls HP VUE's windows and workspaces), or see the *HP VUE User's Guide* or *Using Your HP Workstation*.

Note 👆 Personalizing Your Environment

The behavior described on this page is based on the default HP VUE configuration. You can personalize many of these attributes using Style Manager.

- Reverse mouse button assignments (for left-handed users).
- Adjust mouse settings (such as double-click time, acceleration, and move threshold).
- Adjust keyboard settings (key repeat and click volume).
- Change window selection behavior.

Choose the Style Manager control in the Front Panel.

When you need help . . .

. . . hundreds of topics are available online.

Note 👆 Requesting Online Help

There are three ways to ask for online help:

- Press F1 (the "help key") to get context-sensitive help.
- Choose a command from an application's Help menu.
- Open Help Manager to browse all online help.

When you ask for help, a help dialog is displayed. There are two types of help dialogs: "general" and "quick help" dialogs.

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A general help dialog.

The Topic Hierarchy shows where you are.

The topic display area displays the help information.

A quick help dialog.

Any underlined text within a help dialog is a hyperlink. Hyperlinks are used to connect related topics.To choose a hyperlink, click the underlined text.

To learn more, choose Using Help from the Help menu or read "Getting Help" in the HP VUE User's Guide.

Where to go next . . .

- The Help Manager (choose the Help control in the Front Panel).
- The online "welcome" displayed the first time you log in. (Available in the Help subpanel.)
- HP VUE User's Guide (B1171-90061).
- Using Your HP Workstation (A2615-90001).